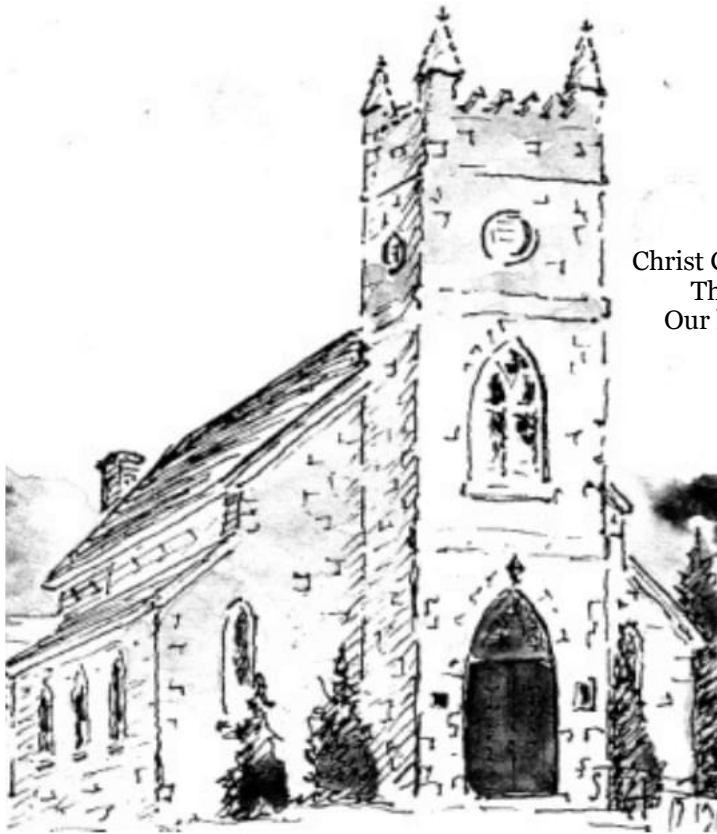

Christ Church Aylmer

Reports to Vestry 2018

Sunday, February 24, 2019 at 11:45 am



Christ Church is Aylmer's oldest original church building.
The church's foundation stone was laid in 1843.
Our long history reflects the history of Aylmer itself.

101 Symmes Avenue, Gatineau, QC
www.christchurchaylmer.ca

This document contains reports received by publication time for 2018 ministry activities. All 2018 reports will be received, questions answered, and passed as an omnibus Motion at Vestry. This document also contains the 2019 Proposed Budget along with other items required for Vestry discussions.

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A. AGENDA

Item	Time Frame
1. Opening Prayer	11:45 am - 11:50 am
2. Appointment of Vestry Clerk	11:50 am - 11:55 am
3. Approval of Agenda	11:55 am - 12:00 pm
4. 2017 Vestry Minutes	12:00 pm - 12:05 pm
1. Receive	
2. Motion	
5. Reception of 2018 Reports	12:05 pm - 12:15 pm
1. Discussion	
2. Omnibus Motion	
6. Draft 2019 Budget	12:15 pm - 12:30 pm
1. Presentation and Discussion	
2. Motion	
7. Elections and Appointments for 2019	12:30 pm - 12:40 pm
8. Other Business	12:40 pm - 12:55 pm
1. Other Motions	
9. Closing Prayer	12:55 pm - 1:00 pm

B. VESTRY 2017 MINUTES

Christ Church Aylmer
Draft minutes of the Annual General Meeting – Vestry
Sunday, February 11, 2018
101 Symmes Street, Gatineau, Qc

Attendees: Reverend Eric Morin, Chair

Pierre Brisson, Melvin Garner, Kae McColl, Maureen Moloughney, Maizie Hanright, Mary Wilson, Margaret Alexander, Greta Poole, Lillian Durr, Brian Cameron Gay, Rhys Gay, David Irving, Patricia Rogers, David Hendrich, Eric Adam, Mark Guathier, Pat Gauthier, Brian Burge, Sandy Jones, Lee Dagenais, Stephen Picard, Heather Stronach, Bob Lefebvre, Marilyn Forsythe, Stephen Paape, Alison Murphy, Tracy Lampron, Brian Scott and Lyse Morin. (Annie, Monique's friends came in late present and did not sign the sheet)

1. **Welcome and Opening Prayer:** The meeting was opened with a prayer and the participants pledge sheet was circulate
2. **Appointment of Vestry Clerk:** Lyse Morin was appointed Vestry Clerk, moved by Mark Gauthier, seconded by Tracy Lampson, carried
3. **Approval of Agenda:** Agenda was approved without change. Moved by Brian Scott, seconded Mark Gauthier, carried
4. **Approval of the minutes of the Vestry of February 19, 2017.** Minutes were approved, moved by Tracy Lampron, seconded by Brian Scott, carried
 - a. A Motion was put forth by Tracy Lampron to circulate a draft of the minutes of the current vestry meeting within the next 40 days to enable members to provide their feedback and/or interim approval while their memories were fresh. Moved by Tracy Lampron, seconded by Brian Scott, carried
5. **Omnibus Motion and Approval of 2017 Reports** – approved, moved by Mel Garner, seconded by Lee Dagenais, carried

Sidebar comments:

Maureen M. asked why the membership of the 2017 Corporation and Parish Council had not been voted upon by Vestry. Rev. Eric indicated this could be done this year. This was cross-referenced to item 7 i

Mary Wilson inquired about the budget relating to the Stained-Glass Project. Tracy Lampron explained the budget is as was planned however the cash-flow through is affected by the refund procedures from le Conseil du Patrimoine Religieux du Quebec. Lyse Morin added CCA was grateful Heritage Grade accepted instalments to help minimize the impact on CCA's cashflow.

Stephen Paape inquired about the gifts cards used by Rev. Eric to support the needy. This was cross-referenced to item 6. A

1. Update on the 2017 Vestry Motions

- a. **Gift Cards.** Rev. Eric only used 3 x \$50 cards. He would prefer to have pre-authorized cards so as to avoid having to go Giant Tigers to obtain the card when needed. Motion was made to provide Rev Eric with pre-authorized cards. Moved by Mel Garner, seconded by Lee Dagenais, carried
- b. **Sunday Service Time.** Rev Eric had attempted to change the time to join coffee hour. However due to rental commitments it was not possible to do so last year. It was noted that with the relocation of Saint-Bernard de Clairvaux to St-Alban's in Ottawa, Rev. Eric is now available to join the parishioners for Coffee Hour so the change in Service time is no longer required.

2. Moving into 2018

- a. **Nominations from the floor for election of People's Warden.** There were 2 nominations, Maureen Moloughney and Brian Burge. Ballots were circulated
- b. **Appointment of Wardens.** Maureen Moloughney was appointed People's Warden. Maureen Moloughney made a motion to have Brian Burge appointed as Deputy People's Warden. Moved by Maureen Moloughney, seconded by Lee Dagenais, carried. Rev. Eric appointed Brian Scott was Rector's Warden.
- c. **Adoption of the Parish Operating Budget for 2018.** Many questions were raised for clarification which Tracy Lampron addressed satisfactorily. Operating Budget was approved as it, moved by Pat Gauthier, seconded by Bob Lefebvre, carried. The following additional details were added:
 - i. **Open donations** \$200 each to Scouts, L'autre chez soi, Le Gite and the Kenya Project.
 - 1. Following a discussion on the merit of providing cash to the Food Bank when CCA has debts, a motion was put forth by Tracy Lampron that CCA would first seek other fund-raising means to donate cash and if that target was not met, then CCA would use open cash donations to ensure at least \$200 would go to the Food Bank. Motion moved by Tracy Lampron, seconded by Bob Lefebvre, carried
 - 2. The pre-authorized gift cards will be funded from the unused \$500 from 2016
 - ii. **Grants:** Grant applications have been submitted which, if approved, will be presented to Vestry for approval with the exception of the grant request to

-
- i. offset the Fair Share and eCOP payments associated with the departure of Saint-Bernard de Clairvaux.
 - b. **Appointment of Auditors:** Bob Lefebvre and Marilyn Forsythe was appointed as auditors
 - c. **Property Development Project.** Brian Scott provided an update on the progress to date and plan for 2018 (see annexed document). Many comments were received and a good discussion ensued.
 - d. **Kids' Zone Update** – Alison Murphy provided an update on the project and the proposed communication plan. All agreed to proceed. Alison will make a presentation to the congregation next Sunday.
 - e. **Appointment of Lay Members of Synod:** Eric Adam and Brian Scott
 - f. **Appointment and Election of Parish Members:** Stephen Picard, Mark Gauthier, Maureen Moloughney, Brian Burge, Brian Scott, Lee Dagenais. A motion was made to recognize these volunteers as Parish Council for 2018, moved by Kae McColl, seconded by Alison Murphy, carried.
 - g. **Appointment of all other officers and Leads:**
 - i. **Stewardship Ministry** – Brian Scott. (see annexed presentation) Brian confirmed continuing Ministry Leads and underlined the need for volunteers. Vestry Attendees were asked to use the sign-up sheets on the back wall to indicate their availability to help whether it be a few hours or as a lead. The sign-up sheets will be posted in the Church over the next 2 weeks to give everyone a chance to volunteer. The next step will be to map volunteers against the organization chart and the calendar of events and for PC to come to an agreement on which projects will be pursued and which will be dropped.
 - ii. **Hospitality Ministry** – Stephen Picard. Stephen noted 2017 was a great year in terms of events. His main goal is to communicate we are all responsible for hospitality and we are greeters. Stephen is hoping to develop a workshop to help everyone make a best first impression and to open awareness of God's work in all of us.

2. Other Business

- a. The date for Vestry 2019 will be set at the next PC meeting
- b. The Venerable Paul Blunt introduced himself.

3. Adjournment.

C. 2018 REPORTS

A. Wardens' Report

Summary of 2018:

Christ Church encountered a number of changes in 2018 that challenged and strengthened our Parish community. On September 1, 2018, Reverend Eric Morin was appointed as the Incumbent of the Area Parish of Renfrew-Pontiac. In August a special send-off event and luncheon for Eric Morin's nine (9) years of service was held after service. Christ Church welcomed Reverend Canon Mary Ellen Berry who was appointed by the Diocese as the Priest-In-Charge as of September 6th. The transition to part-time Priestly services has been very smooth thanks to Mary Ellen.

In October we were advised by our Treasurer Tracy Lampron that she needed to resign as of January 1, 2019. We thank Tracy for her service to Christ Church. Mary Wilson has kindly agreed to step in on an interim basis to serve as Treasurer until a new full-time Treasurer can be found.

As the financial reports show, the financial position of Christ Church has improved compared to previous years, and we hope and pray that we will be operating on a stable financial basis in 2019. Financial decisions in 2018 included:

The completion of the stained glass window project and financial requirements in 2018 thanks to Lyse Morin and Tracy Lampron.

The Diocese has given Christ Church permission to make monthly payments on our parish fair share commitment for the current year first rather than toward paying any previous year's debt. The Diocese and Christ Church Aylmer will work together to determine a strategic plan for the payment of the outstanding debt.

Property Development Project:

Following discussions with four development partners it was decided that Windmill Developments offered the best option for a way forward for Christ Church. Windmill presented a multi-stage proposal to develop the property. The next step was to meet with Bishop Chapman to discuss the proposal. The result was a decision to develop a Ministry plan in 2019 to outlook the potential for the Parish growth, external partnerships, and financial sustainability, as well as a review of the deed and restrictive conditions for the property. The Diocese has provided the support of its real estate team to review the deed and the restrictive conditions with the Property Committee. Corporation and Parish Council will schedule town-hall meetings to review the process of Christ Church property upon completion of the Ministry plan.

Wardens' message:

We wish to thank David Benoit-Irving for the several concerts he organized throughout the year that contributed significantly to the life and financial well being of our community. We also wish to thank the many volunteers of our parish who organized and successfully participated in activities and events such as the plant and yard sale, the Christmas Bazaar, the sale of pies, receptions after the concerts, decoration of the church for special times of the year, discussion groups and workshops, Joys and Sorrows, gardening and yard maintenance, coffee hour after services, volunteer celebration, and the farewell luncheon for Rev. Eric. Special thanks to the Communications Committee for the electronic Messenger, website and Facebook, which have significantly increased awareness of community events and activities throughout the year. Good things happen when we work together!

Special thanks to the Communications Committee for the electronic Messenger, website and Facebook, which have significantly increased awareness of community events and activities throughout the year. Good things happen when we work together!

Your Christ Church Wardens hope that with your prayerful help and financial support, we can move our Church to a stable financial position, and grow the ministry of Christ Church in the Aylmer community as together we seek to further God's Kingdom.

Brian Burge, Rector's Warden
Maureen Moloughney, Peoples' Warden

B. CCA Music Ministry

The Music Ministry at Christ Church had a busy year putting on many concerts which raised a lot of money for different charities and organizations as well as the church. Once again we had a blessing of the animals with special guest Ian Tamblyn and The annual Christmas concert involved our choir, Stefanie Nelson and many special guests helped raise money and food for the food bank and the 'Feed A Child Program' in Aylmer. These concert programs also help to get our church into the community and the community into our church. A big thank you to all the people who help put on and support these events.

I feel the music ministry adds a depth and richness to our community with joyful sounds for celebration. I feel it is inclusive, unique and inspiring.

David Benoit-Irving, CCA Choir Director.

C. Altar Guild Report

Altar Guild is a very important ministry at Christ Church. Someone is on duty every week of the year to prepare for two regular communion services as well as Christmas Eve, Holy week, and for weddings, baptisms and funerals. Our present team members are Lillian Durr, Mary Wilson, Sandra Jones, Marilyn Forsythe, Mary Jack. Angie Burge has started on orientation. We do need to increase our team strength.

Our duties include care of the holy vessels of communion, altar linens, flowers, vases, candle canister replacement and storage of the same. We dust and polish pews and furnishings of the sanctuary area. I thank the team for their faithful service. Also we thank the church volunteer cleaners who vacuum this area as well as both entrances and nave of our church. We appreciate the guidance of Rev Mary Ellen Berry who has been with us since past September. Supplies are ordered twice a year.

We invite anyone of our congregation interested in joining our team to contact me.

Ministry Lead: Lillian Durr

D. Lay Assistants and Readers

Assistants: Eric Adam, Pierre Brisson, Mark Gauthier, Sandy Jones, Stephen Picard,
Marianne Richard

2nd Readers: Eric Adam, Heather Avery, Pierre Brisson, Lyle Docherty (new for 2019),
Mark Gauthier, Sandra Gibeault, Maizie Hanright.

Pierre Brisson

E. Greeters

I would like to extend my heartfelt thanks to all those parishioners who have volunteered to greet at Christ Church in 2018. You have shown real dedication to the job. All your efforts are much appreciated.

Among those who have helped are: Michel and Nancy Ray, Greg McComb and Carolyn Spry, Mark and Pat Gauthier, Marilyn Forsythe and Cheryl Byrne, Lillian Durr, Greta Poole, Marianne Richard, Sandy Jones, Carol and Jacques Letendre, Sonia Boschetti and Stephen Picard, Heather Avery, Marc Wigle and family, Carolyn Agard and Jacques Letendre, John and Angie Peck, Heather Stronach, Kristine Kelly, Sandra Wilson, Michael and Nancy Ray. These greeters have served two and three times over the course of the year. Often it means juggling other commitments the family has.

New names are always welcome to the Greeters' list. One of our newcomers is Monica McGuire. For new comers to the parish, this is an excellent way to get to know people in the parish.

Many thanks to one and all. You do much to contribute to the warm, friendly atmosphere of Christ Church Aylmer.

Tanya MacLeod

F. Sunday School

A “kids zone: was set up at the back of the church on the right side to make parishioners with little ones, and newcomers with little ones, feel welcome, and to provide support to parents whose children need room to move or activities to do in church on Sundays in which Sunday School is not provided. Activity baskets were assembled and puzzles, colouring books, etc., were purchased.

Families with young children can sit anywhere they like, with the option of sitting in the back three pews. We are grateful to parish members for accommodating this initiative and for warmly welcoming newcomers to Christ Church.

This past year attendance has been sporadic, and we lost our second teacher, Natasha. Sunday School has been we have provided the first 2 Sundays of each month, with 2 to 3 children attending on occasion.

Alison Murphy

G. Coffee Hour

I am the one showing up early to prepare coffee. People are very generous with helping and there is always enough money for what is needed in the kitchen. I am very grateful for this.

Monique Morency

H. Hospitality

The following is from 'Secrets of a secret shopper' by Greg Atkinson. We don't do hospitality and guest services ministry simply to grow our church. That's the wrong motivation. We do this because all people are precious in the sight of God and made in His image. Is growth a by-product? Yes, but our hospitality and service should be genuine and filled with love, grace and compassion.

I would say that in regards to activities this year we had a pretty regular year. But hats off to all who took part in and orchestrated these events, if anything I would say that Hospitality Abounds at Christ Church Aylmer.

Our greeters do a wonderful job when our guests arrive and often go the extra step to pay attention to any new guests.

Hospitality should always be seen as a potential for our parish. For instance, this year we look forward to creating our Ministry Plan, part of that plan is re-energizing the Community Café, our first meeting April 23rd, we will host a pot luck style supper, which we will need a team for. Another activity that we will be spearheading is The Big Give, another great opportunity to practice our hospitality.

Any and all interested in participating in the Hospitality Ministry, see Stephen Picard.
stephenmpicard@videotron.ca

Stephen Picard

I. Property Management

2018 was an exceptionally quiet year as far as maintenance and upgrades were concerned.

List of repairs / upgrades: Install new door closer on back door of church; rebuild garbage holding shed, build new stairs for rectory porch, repairs to toilet in men's washroom, install hand sanitizer dispensers

Purchases: Materials / parts for above repairs Vacuum cleaner; bags, filters Batteries Miscellaneous: light bulbs, adhesives, hardware, screws, plumbing cleaning products

Total expenditures: \$693.76

Pierre Brisson, Mel Garner

J. Horticulture

Mel continues to beautify our gardens and maintain them and Alison provides assistance. The radiant heat from the stone walls in front makes it challenging for some plants to survive during the summer months. Additional drought resistant plants (lavender, Russian sage, marguerite daisies, sedum) would be a welcome addition if any parishioners have some to spare.

Alision Murphy

K. Hall Rental

The rentals from the Church and Halls brought in \$22,891 this year, a record amount.

Every month we have activities such as; Baby Showers, Birthday Parties, Music Recitals, Concerts, Book clubs, Mens and Woman's groups, Yoga classes, Dog Obedience, Music Classes, Workshops as well as outreach groups such as The Children's Play Group, The Clothing Exchange and the Aylmer Drumming Circle. On Sundays we share our hall with two other churches who contribute a healthy environment and help us financially as well.

You can find all the daily activities and contact info for each group on our web site.

I would like to thank Mel Garner and Perrier Brisson from the maintenance team who keep this place beautiful and Paul Tokin with administration.

David Irving, Rental Coordinator

L. Envelope Secretary

	2013	2014	2015	2016	2017	2018
Open Offerings (Cash)	2799	3109	3,111	2,926	4,103	3,038.14
Tax Receiptable Offerings	48,155	46,500	51,706	51,432	52,066	60,438.40
Sub-Total	\$50,954	\$49,609	\$54,816	\$54,358	56,169	63,476.54
Canada Helps Online online donations *					3,866	3,320.66
*Note one Canada Helps giver switched to PAR. Net amounts						
United Way donations designated to CCA are receipted by United Way					977	1,020.22
GIFT donations (our 50% share) are receipted by the Diocese					2,175	541.67
Total Offerings					\$63,187	\$68,359.09

Identifiable Givers / \$ Ranges

	2013	2014	2015	2016	2017	2018
\$25 to \$100	22	19	16	10	20	19
\$101 to \$250	13	7	12	12	13	17
\$251 to \$500	11	14	11	18	17	15
\$501 to \$1,000	9	19	18	15	13	13
\$1,001 to \$2,000	18	14	14	14	15	15
\$2,001 to \$3,000	2	2	1	0	3	1
\$3,000 or more	2	2	2	3	2	3
Total Givers	77	77	74	72	83	83

Note: Although all donations are tax receipted, donations of less than \$25.00 per year are not recognized as Identifiable Givers by the Diocese. Additionally, one-time Memorial Donations from non-parishioners **have** been included in \$ Range figures. Memorial donations in 2018 were in excess of \$15,000.

In 2018 we had 46 members with envelopes. Of that number we had 42 who were regular givers; including 1 who also gives using PAR. There were 15 members giving through PAR. Canada Helps had 3 regular givers in 2018. **Total regular givers for 2018 was 59** taking into account one individual giving through envelope and PAR.

A Stewardship pledge campaign was not run in 2018. There were no letters issued to those who pledged amounts in the fall to indicate the amount pledged and the amount contributed to date. **Total amount pledged for 2018 was \$28,919.00 amounts honored were \$25,612.00 a shortfall of \$3307.00.**

Thank you to all the Counters who volunteered their time through 2018: Ann Boucher, Mark Gauthier, Moe Moloughney, Greta Poole, Marianne Richard, Brian Burge, Carolyn Spry, Heather Stronach and Mary Wilson. Your continued support in this important ministry is greatly appreciated.

Respectfully submitted by Heather Avery, Envelope Secretary

January 30, 2019

M. Joys and Sorrows

Fifty-nine (59) birthday cards to the newly baptized and young members of the parish were sent out last year. Cards were also sent out with our sympathy, get well and thinking of you wishes. Positive comments and thanks were received from individuals remembered through this ministry. If you know of any member of our parish that would appreciate being remembered by a card, please contact me either by telephone (819-684-5696) or by email (cbyrne@primus.ca), providing their name and address.

Cheryl Byrne

N. Communications

Committee Members:

Cheryl Byrne - Joys & Sorrows

Kathi Simpson - Website

Trevor Kerr - Facebook

Kae McColl - Messenger

Paul Tonkin - external communications; bulletin boards

Moe Moloughney - rep from Corporation

Forming as a committee in 2018 has helped to streamline communications in a positive way. Our goal is to work together to advertise the events and activities of the parish, and to support the work of Corporation and Parish Council.

Messenger has become a bi-monthly electronic newsletter with 142 parishioners and friends of CCA on the mailing list, and 27 people on the Community Café contact list. A mini-Messenger is sent for special announcements. The website is updated regularly and has been given a fresh new look, and Facebook promotes all activities of CCA.

Cheryl continues to send birthday cards to the children of the parish, and cards of sympathy, encouragement or congratulations to parishioners on behalf of the members of Christ Church. She appreciates being advised of anyone who might like to receive a card.

Paul is in regular touch with our neighbouring Aylmer churches who receive Messenger and promote CCA events that might be of interest to their members; in turn, we promote the events our parishioners might like to know about.

Kae checks the CCA office phone and e-mail daily, relaying messages to the appropriate person for follow-up.

We are always open to suggestions on ways to improve communications, and we welcome announcements and news from CCA parishioners.

Kae McColl

O. Website

Here are some statistics for our website: www.christchurchaylmer.ca

Yearly Visits to Website:

Year	Unique Visits	Avg. Pages per Visit	Page Views
2015	7,035	4.524	31,827
2016	10,001	5.078	50,789
2017	14,498	5.683	82,393
2018	18,652	4.195	78,24

Stats for the last 8 days (February 1, 2019 - February 8, 2019)

Unique Visits: 439

Page Views: 1,439

Most Visited Pages February 2019:

<u>Page</u>	<u>Visits</u>
News and Coming Events	73
History	48
Worship Services	46
Contact Us	44
Music	40
Notes From Mary Ellen	35
Facilities and Hall Rentals	22

I believe it is important to keep our website up to date with coming events and activities in our parish. Please think of notifying the communications committee for publicity and send us information of What, Where, When, etc. Also, it is important to inform us of any cancelled/discontinued and changed activities. If you use this email your events will be published/updated both on the website and on *Messenger* (our bi-monthly newsletter) christchurchaylmer1@gmail.com

I have been working on the website since 2014. I am willing to continue for the next year, however if anyone is keen to take on this interesting role, I am also willing to pass it over and give any needed guidance.

Thank-you,
Kathi Simpson

P. Bake and Book Sale

Again this year we held a successful spring bake and book sale at the Galleries d'Aylmer on April 19th and 20th. Thanks again to our great bakers, readers and volunteers for your help in raising over \$1,400.00. Our 2019 spring sale will take place on Thursday, April 11th and Friday, April 12th again at the shopping centre.

Cheryl Byrne

Q. Administration

Bellevue Cemetery:

Motion: I wish to put my name forward as one of the Christ Church representatives to Bellevue Cemetery. I have received in trust the passwords and digital database to help modernize the existing website. Nov.10, 2018 Mel Garner, Randy Greene and myself had the honour of assisting the Royal Canadian Legion in the placement of Canadian Flags at soldier gravesites of Aylmer's: St. Paul and Bellevue Cemeteries. We have been successful in matching many from our Christ Church 'Roll of Honour' to plot locations at the Bellevue Cemetery. We also found a few more headstones of other service members that have now been added to the Veteran's list. There may be more members of our other Church partners of the Cemetery and will add these names in preparation for the 2019 Remembrance Day ceremonies.

Communication Committee: As a member my duties include:

Post recent copies to our Bulletin Boards for: "The Messenger", Parish Council Meeting Minutes, Upcoming Concerts & Events, Diocesan and Community News. Liaise with our community ecumenical partners and post their upcoming news and events on our church bulletin boards.

Key Registry and Ministry List:

Updates to list are circulated when changes occur. All previous versions are to be destroyed.

Outreach (Community Aylmer/Gatineau):

The 'Community Café' has formed a planning group comprised of Rev. Mary Ellen, Laura, Sylvie, Stephen and myself. This group last met on Jan.27th to finalize the statement of purpose for the Community Café, decide on a date for the event (Apr.24th 6-9pm), finalized the wording of the invitation, and discussed the format and how to advertise for the event. The planning group will soon send out RSVP invitations to the ever growing list of Community Café members to provide a meeting place in our parish hall and to be the impetus for this project. Stephen researching possible Café link with "The Big Give". A dedicated email address 'Aylmercommunitycafe@outlook.com' has been assigned and will be monitored by Laura. Next meeting March 3rd during coffee hour after service to include discussion of finding someone willing to create a message board or website for the Community Café.

Parish List:

The Parish List has been divided into the 'Main Parish List' and 'Friends of CCA' which better reflects our true membership. All with active emails receive regular updates of 'The Messenger'. Updates circulated when changes occur. All previous versions are to be destroyed.

Property Rental:

2018 recorded over \$22,000.00 in revenue; however we are down on monthly rentals so far in 2019. A poster is currently being developed to advertise our space and will be place throughout the community to help increase rentals.

Screening In Faith (SIF):

Approval received from Parish Council to extend renewal dates from 3yrs to match Diocesan standard of 5yrs. Records have been updated accordingly and notification reminders will be sent to applicants 6wks prior to expiration date, to allow for processing time. Minimal Police Record Check (PRC) activity during this reporting period. Organizational structure and Job Descriptions including (SIF) risk assessments, etc. continue to be refined to meet CCA's unique ministries.

Service Schedule:

Updates circulated when changes occur. All previous versions are to be destroyed.

Special Events:

CCA Pie Sales: Our pie ladies included many hours of labourious love to produced 393 pies to sales of \$3,210.00. Expences came to \$1,430.83 for a net profit of \$1779.17. Lessons learned have highlighted the need to start 2019 production earlier and to secure additional freezer space for sufficient Christmas Bazaar inventory.

United Empire Loyalists Service June 2, 2019:

Beth Sweetnam has informed that conference planning has gone quite smoothly so far and they have updated their website to reflect the change to 'The Reverend Canon Mary Ellen Berry as providing the service on June 2nd. Lunch plans after the church service has changed from the hotel to Dinty's Restaurant. We are to advise if we wish to make any special arrangements in the service for that day as they would be open to participating in some way (perhaps one of their conference participants could do a scripture reading). We currently do not have the number of people who will be attending the service; however we should have an approximate number by the end of April. Christ Church has in the past held an 'Old Time Service' to which parishioners enjoyed dressing up in clothing from days of yore. Motion: to approve an old time service theme for this service.

Paul Tonkin

R. Book Study

The Book Study group the current book's first meeting October 18, 2018. The group number is approx. 8 in total. There were 4 other people who do not attend the group but had requested the book to read as well. The chosen book for this session is 'Lies we believe about God' by WM Paul Young, writer of the best-selling book 'The Shack' and also 'Eve' and 'Crossroads'. This is Mr. Young's first non-fiction book. We were able to break the book chapters down so that we ended up with a reading/meeting agenda of 8 meetings. The book topics have given us all a chance to share what impacted us in our readings and our meetings give us a forum to discuss our faith lives accordingly and tell of our experiences and journeys in our individual walks with Christ.

This will be our 7th book so far, each book opens up discussions that expand and add to each one's journeys through other perspectives and experiences. We have not chosen our next book yet, but we look forward to where the LORD will lead our group next.

Stephen Picard

S. Men's Discussion Group: Life and Times

Men's Life & Times Discussion Group

The Life & Times discussion group provides men an unformatted, non-judgemental forum to discuss subjects that are relevant to our lives. The objective is to help further God's Kingdom by encouraging men to share their faith, and become more practiced at articulating their beliefs. The hope is that as confidence grows, men will discover how their faith may be more effectively applied to the diverse and complex issues facing our society. The group although dominated by Christian men invites those of other faiths; friends and family are invited as well, in the hope that they too may become more comfortable in expressing their thoughts and feelings.

The subject matter or topics are wide ranging, and are decided upon by the group toward the end of each meeting. Meetings are always the 3rd Monday of each month in the Church Hall basement at 7PM.

Brian Burge

T. Forgiveness Workshop

A workshop on Forgiveness was sponsored by Christ Church and held Dec 1st at the Royal Canadian Legion. This was a pilot initiative to help determine the appetite in the Aylmer community for discussions about important matters affecting our lives. It is believed that in general the Christian Church could take a stronger leadership role with Workshops on various issues such as: HOPE / TRUST / MEANING in LIFE / Forgiveness / etc.

The Forgiveness Workshop was delivered by Darleen Kuehn a registered Psychotherapist and PhD candidate. The objective was to help participants understand what forgiveness IS and IS NOT. The Workshop presented research and perspectives on forgiveness that focused on the spirituality and benefits of forgiveness. It is believed that difficulties that come between family and friends can be mitigated by better understanding about conflict, healing, forgiveness and reconciliation. The hope is to help restore individual peace of mind; and, perhaps the relationship.

The \$25 fee helped the workshop raise \$325. The plan is to explore other workshop topics in 2019.

Brian Burge

V. Chapels and Cemeteries

A. St John's Cemetery, Quyon Financial Statements

December 31, 2018 (YTD)

CEMETERY WORKING FUND

<u>Receipts</u>		<u>Expenses</u>	
Open Donations	0.00	Priestly Services	\$151.00
Receiptable Donations	1,690.00	Repair & Maintenance	2,300.00
Sale of Cemetery Plots	0.00	Office	32.19
Investment & Interest (Diocese)	0.00	Advertising	11.50
		Postage	19.55
		Bank Charges	23.40
		Outreach	0.00
Total	\$1,690.00		\$2537.64

SUMMARY OF ACCOUNT

Opening Balance January 1, 2018	2,740.75
Receipts	1,690.00
Expenses	2,537.64
Current Balance	1,893.11
<u>Current Bank Balance: December 30</u>	1,893.11

Mary Wilson

B. St Luke's Chapel, Eardley Financial Statements

December 31, 2018 (YTD)

CHAPEL FUND

<u>Receipts</u>		<u>Expenses</u>	
Open Offerings	0.00	Priestly Services	\$0.00
Envelope Offerings	0.00	Hydro	\$174.45
Other Donations	0.00	Building Maintenance	\$0.00
Miscellaneous	0.00	Office Administrationm	\$0.00
Dividends	2,322.64	Advertising	\$0.00
Interest	0.00	Postage	\$0.00
		Bank Charges	0.00
		Outreach	0.00
	\$2,322.64		\$174.45

B. St Luke's Chapel, Eardley Financial Statements, cont'd

CEMETERY WORKING FUND

Receipts		Expenses	
Open Donations	275.00	Priestly Services	151.00
Receiptable Donations	4,695.00	Hydro	0.00
Sale of Plots	0.00	Maintenance	6,250.00
Grave Opening	0.00	Office Administrationm	11.23
Dividends	2,079.28	Advertising	23.99
Interest	0.00	Postage	48.87
		Bank Charges	\$3.52
		Outreach	\$0.00
	\$7,049.28		\$6,488.61

SUMMARY OF ACCOUNTS

	CHAPEL FUND	CEMETERY WORKING FUND
Opening Balance January 1, 2018	\$4,819.94	\$2,584.24
Receipts	\$2,322.64	\$7,049.28
Expenses	\$174.45	\$6,488.61
A/R Dec. 31, 2017 (Rec'd in Jan 2018)	\$2,534.86	\$1,844.76
Current Balance	\$9,502.99	\$4,989.67

Current Bank Balance: December 31 \$14,492.66

Note: Information on Trust Funds is available upon request.

Mary Wilson

C. St George's Chapel, Gatineau

Report not received by time of publication.

W. Christ Church Aylmer Financial Statements 2018

Please refer to pages following for:

- (i) 2018 CCA Budget vs Actual Final
- (ii) 2018 CCA Balance Sheet
- (iii) 2018 CCA Profit and Loss Final

U. Synod 2018 Report

Synod began, as always, with a Eucharist and the Bishop's Charge on the evening of 1 November (see Ottawa.anglican.ca/synod-2018)

A full 2 day Agenda followed comprising of at least 25 substantive items. The following summarizes 5 selected agenda items.

KEYNOTE ADDRESS

A profound and captivating address was delivered by the Rev Dr. Richard Le Sueur (attached to this diocese but currently ministering in Alberta). It focussed on his time as Dean of St George's College in Jerusalem. He reminded us that the better approach to grow parishes is to : 1) invite people to belong (regardless of background, faith level, if any), 2) impress them, 3) then they make a commitment to belong . People are like sojourners in the desert, looking for an experience : to achieve it they should 1) never go alone 2) take only what can be carried 3) expect anxiety 4) wait upon the Lord.

REFUGEE MINISTRY

The diocese of Ottawa has accepted 702 refugees and is leading all others in submitting applications for refugee status ; over 1000 volunteers are involved in the process.

THE BIG GIVE

Basically this is a nation-wide " garage sale" where all items are given not sold ; 130 churches participated in 2018 .The event takes place simultaneously on the 1st Saturday in June. Details are available at thebiggive.ca .It appears that no Aylmer church has participated in the past.

EMBRACING GOD'S FUTURE

This initiative is described as the strategic roadmap for the diocese. It has existed for 3 years.

The diocesan priorities are : 1) the building and shape of parish ministries 2)worship & hospitality 3)engagement with the world 4)lifelong formation 5) communications (details in ottawa.anglican.ca/EGF

TODAY FOR TOMORROW (T4T)

This annual diocesan appeal is has existed for 3 years; the aim is to raise 300K in 2019. The ministries to benefit are : Centre 454 , Cornerstone, the Ottawa Pastoral Counselling Centre, The Well ; for details on donations contact Rachael Pollesel 613-232-7124 ext. 239

Mark A.M.Gauthier

Synod Lay Representative

E. ELECTIONS and APPOINTMENTS for 2019

Report not received by time of publication.

F. MOTIONS

Motion 1:

“I (Paul Tonkin) wish to put my name forward as one of the Christ Church representatives to Bellevue Cemetery.”

Mover:

Secunder:

Motion 2:

“...to approve an old time service theme for this* service...”

Mover:

Secunder:

* Note: ‘this’ refers to the proposed service on June 2, 2019 hosting the United Empire Loyalists.